**MOOR ALLERTON SPORTS & SOCIAL CLUB**

Registered Charity No: 1179842

Stonegate Road (opposite Fire Station), Leeds, LS17 6EL

Contact: Linda Greenland Tel: 07478 070322. Email: massc.cmgr@gmail.com

**NAME:**

**ADDRESS:**

**NAME OF ORGANISATION:**

**E-mail:**

**Telephone Home Work: Mobile:**

**1. PURPOSE OF HIRING:**

**2. NUMBER OF PEOPLE:**

**3. DATE/S:**

**4. TIME:**

The hours of hiring should include time for preparation and tidying up at the end of the event

**5. ROOMS AND FACILITIES FOR HIRE - tick those required**

MAIN HALL { } £30 per hour KITCHEN { } £10 per booking

 only available with main hall booking

BAR LOUNGE { } £25 per hour

STAFFED BAR { } £10 per hour \*\*\*\*\*NB - BAR IS CASH ONLY AND BOTTLE ONLY

Only available together with Main Hall or Bar Lounge booking

ALL THREE ABOVE { } £60 per hour

**6. RETURNABLE BOND**

For parties **a** returnable bond of £100 against any damages to the centre is payable with the balance.

**7. HIRING FEES: - Please make all cheques payable to MASSC**

 **Total Hiring Fee including returnable bond £**

 **Deposit due on booking £ Min £30 (£60 if over 6 hours)**

 **paid on / /**

 **Balance due 3 weeks prior to event £ Date due to be paid:**

 **/ /**

 **BACS payment details: Moor Allerton Sports & Social Centre**

 **Sort Code: 05-01-26**

 **Account: 10718295**

**8. CONDITIONS OF HIRE**

 **Conditions of hire are supplied to all potential hirers and are available on our website**

 **<https://www.massc.org>**

 **BY SIGNING THIS AGREEMENT, YOU CONFIRM THAT YOU HAVE READ AND ACCEPT THESE CONDITIONS**

**9. SIGNATURE OF THE HIRER OR AUTHORISED REPRESENTATIVE:**

**10: SIGNATURE OF MASSC OFFICIAL:**

**11. DATE**