

Moor Allerton Sports and Social Centre (MASSC)
reg Charity no. 1179842

Agenda of AGM
to be held in the Bar Lounge
Moor Allerton Sports & Social Centre
On 23rd October 2022 at 2:30 pm
(Or immediately following the conclusion of the Bowls Section AGM if later)

- 1) Chairperson's opening remarks
- 2) Approve Minutes of 2021 AGM (attached)
- 3) Annual Report of Trustees 2022
- 4) Election of trustees (attached)
- 5) Treasurer's report 2022
- 6) Approve Accounts for year ended March 31st 2022
- 7) To appoint Brays of Wetherby as auditors
- 8) Centre Manager's report
- 9) To amend Clause 11.5.2 of the MASSC Constitution

from:

Subject to the following provisions, the quorum for general meetings shall not be less than 30 members.

to:

Subject to the following provisions, the quorum for general meetings shall not be less than 10 members.

- 10) Any other business

all individual members are entitled, invited, and most welcome to attend.

Any matters a member would like to raise at the AGM should be forwarded to MASSC secretary massc.sec@icloud.com by return. They can then be added to the Agenda, circulated and members given time to think about them.

As they become available, reports to be given at the AGM will be added to the Documents section of the MASSC website: massc.org

The MASSC Constitution is available in Documents section of the MASSC website: massc.org

Moor Allerton Sports and Social Centre (MASSC) reg Charity no. 1179842

MINUTES of AGM held at 4:30pm on October 17th 2021 held in the Main Hall,

Moor Allerton Sports & Social Centre

1. Bill Seddon welcomed members to the AGM. 37 members had signed the register of attendance. Apologies had been received from Doug Fern & Jon Qualtrough.
2. The minutes of the 2020 AGM were accepted.
3. Linda Greenland read the Annual report of the Trustees. (Copy attached*)
4. The retiring elected trustees: Doug Fern, James Lawson, Paul Shafar & Linda Greenland were re-elected.
5. Paul Shafar delivered the Treasurer's report. (Copy attached*) John Stancliffe asked why wages had increased over the previous year. Paul explained that in previous years the wages of the barman had been shown in the Bar accounts, but since the bar had been closed the entire year this hadn't been done in the current year - however their wages had been offset by the JRS grant shown in income. Peter Williams asked if any of the grant monies were restricted - the treasurer replied that we were free to use them for any purpose. David Miller asked if the trustees had firm plans to spend our windfall money. The Treasurer replied that there were no firm plans until all sections were operating normally, and his view is that keeping a reserve was a good thing in case of major problems.
6. The accounts for the year ended 31st March 2021 were approved. Brays of Wetherby were reappointed as auditors.
7. Linda Greenland gave the Centre Manager's report. (Copy attached*) Elaine Miles asked if hirers could be encouraged to park on the tennis courts. LG said she would add it to her conversations with hirers, but could not guarantee compliance.
8. There being no other business the meeting closed at 4:50pm

* **The reports listed as attached in the minutes of the 2021 AGM are circulated to members as part of the 2022 AGM agenda email package, and are available on the MASSC website, but will not be printed out for this year's meeting. Anyone who wants a printed copy should contact the MASSC Secretary massc.sec@icloud.com**

Report of the Trustees 2021

This is the report where we tell the members what happened in the 12 months up to 31st March 2021. Briefly put, we started the year in lockdown, and ended the year in lockdown, and only opened for limited activities for a short time in between, so it will come as no surprise that this report is shorter than usual.

Bowls, Table Tennis and Snooker were able to carry out limited socially distanced activities for part of the year, however the Bridge section which was unable to play on the premises for the entire year, and even now is still operating at a much reduced level. As a consequence membership of MASSC has fallen from just under 500 to 353. We expect membership numbers to recover, although it will probably take several years to get back to where we were.

At the last face to face AGM in 2019 we discussed the possibility of the bridge section assuming control of MASSC. Those discussions are now on hold, with no plans to resurrect them in the near future. The main concerns for the trustees during the year were to minimise costs, to seek grant funding to help us survive, and to comply with the Covid guidance to keep members and hirers safe.

Huge thanks are due to the Treasurer Paul Shafar, who despite having no other connection to MASSC at the time, voluntarily did a lot of work to keep costs down, organised refunds on utilities and claimed grants from Leeds City Council. Thanks are also due to Bill Seddon and Andrew Paxton who researched other potential donors before Andrew successfully applied for a grant of £10,000 from Garfield Weston Foundation.

At the end of October 2020 Jan Springett resigned as Secretary and Ann O'Grady retired as Centre Manager, we wish them both well and thank them for their contributions in recent years. Ann's replacement lasted 3 months once the centre reopened, resigning in August 2021. Linda Greenland took over as Secretary in November 2020 and stepped in to cover the Centre Manager position in August and has been performing both roles with her usual efficiency.

Moving forward to the current year, the hall opened fully for the majority of activities in May, though some regular hirers did not return, and others will not return until 2022. Bookings for parties in the main hall have picked up from September. The Bowls, Table Tennis and Snooker sections are now operating normally, but the take up of face to face Bridge is recovering very slowly.

As we will hear from the Treasurer later, detailed financial plans and a schedule of refurbishment can not sensibly be agreed until such time as the Bridge section is fully up & running again. However, we have started weatherproofing the bowls pavilion, which was in urgent need of attention.

So all in all a relatively quiet year, but the repercussions of lockdown will be with us for several years to come.

Treasurer's Report to the AGM 2021

Good afternoon everyone and thanks for attending even if some of you were cajoled into staying for a second AGM. So without further ado, it's my duty to present the MASSC Treasurer's Report to the AGM;

Starting with the

2020/2021 AUDITED ACCOUNTS

These reflect a financially healthy 12 months to 31st March 2021 primarily due to contributions from Government in the shape of Furlough, Covid grants from Leeds City Council and an unexpected windfall from The Garfield Weston Foundation.

In essence and I'm embarrassed to say it, MASSC has had a very prosperous Covid. In stark numbers, the accounts show a **SURPLUS** of £32,200; compared to £6,000 the previous year.

LOOKING AT OUR INCOME

the constitution of it was very different to previous periods. In good times we would expect annual income from the 4 Sections of around £50,000. In the 12 months to 31/03/2021 we only received £22,000.

Hall Hire receipts followed the same downward curve falling from £23,000 to £3,000 for obvious reasons.

So we were extremely thankful for grants totalling £32,000 which replaced normal trading activity. Of these, Leeds City Council provided £22,400 in various payments during the pandemic and through the diligence of Bill Seddon and Andrew Paxton, we received a completely unexpected £10,000 from the Garfield Weston Trust. **Thank you both.**

EXPENDITURE

Turning to the expenditure side, closure was forced on us for much of the year and we took advantage of the Furlough Scheme which contributed £18,200 towards our payroll costs.

The bar was closed saving us the recurring loss of around £3,000.

With other costs managed as frugally as possible we therefore finished the year with £39,500 in the bank; up from a concerning £5,400 balance as at 1st April 2020.

Indeed, having taken an £18,000 Covid Bounce Bank Loan in August - not because we needed it but it seemed silly to say no to it - we repaid it 7 months later in March 2021 with no cost incurred.

I'D NOW LIKE TO TALK ABOUT THE CURRENT YEAR

2021/2022

It's pleasing to report that the club has been open for most of the period since April; the start of our financial year.

Bridge players who represent about three quarters of MASSC's membership are only tentatively returning which means there has been little income earned by that Section. This has an obvious counter impact on what that Section can contribute to MASSC.

Bowls, Table Tennis & Snooker have returned and indeed the Bowls Section is prospering like never before with a huge influx of new members and a waiting list to join.

Indeed, some of the new members have turned out to be rather enthusiastic and ... consider themselves reasonably competent but modesty forbids me naming anyone.

Hall Hires are showing an encouraging uplift with more demand than we can supply. This has brought in around £7,000 in the first 6 months and we have still to welcome back some regular hirers such as U3A.

Linda our Secretary, General Manager and all round good egg is working tirelessly to develop this income stream while ensuring we attract the right hires. A recent party enjoyed the bar too heartedly resulting in a smashed front door pane but; as we insist on a £100 deposit, at least we were not out of pocket.

This month is the first that we will receive no contribution from the Furlough Scheme and it will be a challenge to maintain routine expenditure below a reduced monthly income. But as my wife will attest, I'm parsimonious on spend. Unless absolutely necessary, it doesn't get through!

However, if Bridge returns early in 2022 we should hopefully achieve a Break Even position and it's pleasing to report that today our bank balance of £41,000 is £2,000 ahead of the £39,000 we started this year with.

THERE ARE A FEW OTHER MATTERS TO BRING TO YOUR ATTENTION

Other Matters

1. Bar Closure

Having closed the bar the annual loss was stemmed. A decision on its reopening will be deferred until the club is operating at pre-pandemic levels. Intriguingly, there doesn't seem a huge appetite for its reopening other than from the Snooker section but their numbers can't justify more than sporadic opening. We will retain the licence for sure as some of our Hall Hirers specifically request a bar facility.

2. The AGM is usually when we establish the future year's Section Contributions. Setting unaffordable annual fees these last two years has been pretty pointless so I'll wait a few months in the hope that by then all Sections are operating at 2019 levels.

3. Utility Prices

As is probably well known to all, utility prices have surged to record highs recently. In the last few months I committed for the next 3 years for both Electricity and Gas and while I couldn't avoid an increase, it was early enough to beat the significant uplifts we would be looking at, if fixing today.

4. People

While disappointed that Jan Watson never really got going due to the on/off closures, I'm absolutely delighted that Linda our Secretary is now more involved and whether wearing her Secretary or Club Manager hat, she's a pleasure to work with. One thing for sure, she is looking after all our interests and best of all, she responds to my 6am e-mails quicker than anyone else ever has. Thank you, Linda.

I am nearly done but before finishing I need formal authority to reappoint our Auditors, Brays of wetherby. Can I have a proposer and a Seconder please

I'm also seeking to have the Accounts for the 12 months to 31st March 2021 approved. Again may I have a proposer and a Seconder

SO TO SUMMARISE and with no jargon,

Financially MASSC is doing ok and a lot better than before. If Bridge members return to face to face playing, I look forward to reporting increased income, a more sustainable club and potentially even having the luxury of undertaking a few remedial works that need doing.

Thank you very much and if there are any questions, I'll do my best to respond to them.

Centre Manager's Report to AGM 2021

When I realised a Centre manager's report was required I was sorely tempted to stand up & say:

"The Centre was closed & it wasn't me" and then sit down. Whilst I have to say something I will keep it short.

The centre manager's job falls mainly into two parts - Hall occupancy and making sure the building is fit for purpose.

Since we are primarily a member's club, there is very limited scope to add to our regular bookings in the main hall, but I'm keen to get more people using the bar lounge area which is hardly used. One-off hall bookings are going well, we have parties in the hall every weekend, usually on both days, and on rare occasions like next weekend, 3 events over the weekend.

One of the joys of looking after an old building is that there is always something going wrong, on my list of essential repairs at the moment are the lights in the bar area and car park, the fire escape doors leading from the bar lounge, the keypad lock on the front door, a downpipe at the rear of the building, and replacing broken tables.

Longer term projects remain much as they were in 2019, a new front door and adjacent panels, and upgrading the caretaker's accommodation.

I cannot give this report without thanking Keith the caretaker, who secures the building, keeps the centre clean & tidy, carries out minor repairs and makes sure everything is in place for our regular hirers. We are very lucky to have him.

MOOR ALLERTON SPORTS & SOCIAL CENTRE
(Charity No1179842)

NOTICE of intention to stand for election as trustee
at the MASSC AGM to be held on 17th October 2022

The four existing elected Charity Trustees

Doug Fern, Linda Greenland, James Lawson, Paul Shafar

will stand down & offer themselves for re-election.

If there are any other nominations, please send asap to the Secretary, Linda Greenland at massc.sec@icloud.com. Should any alternative or additional names be put forward, these will be decided by a majority vote. Please note that alternative candidates must have agreed to being nominated, and that a lot of specialised business work is involved in performing these roles.

The remaining Charity trustees are nominated by the four sections. They also stand down, but if willing, are appointed again without any need for election at the AGM. They are:

Bowls:	Bill Seddon	Peter Williams
Bridge:	Dagmar Reynolds	Peter Carson
Snooker:	Russell Stancliffe	vacancy
Table Tennis:	Jon Qualtrough	vacancy